



MEDECINS SANS FRONTIERES is a non-governmental organization for humanitarian aid. Today we work in more than 60 countries where our volunteers bring their aid to populations in distress, to victims of aggression and war, regardless of religion, beliefs or politics. MSF Operational Centre of Brussels is looking for a:

SPECIALIZED NURSE

Operational Context

Médecins Sans Frontières (MSF) has started its activities in Italy in 1999 when realized that the same persons cured and assisted in countries at thousands of kilometers of distance were the same encountered in precarious conditions and needs once in Italy. The activities developed during these last years have aimed to give medical and psychological assistance to migrant people, even undocumented, present in Italy.

Currently MSF Italy Mission implements different projects:

- In Rome, a rehabilitation center for victims of torture (SoT);
- In Catania, MSF is opening a post-acute care center for migrants;
- **In Trapani, psycho social support and transcultural psychotherapy for asylum seekers;**
- In Italy, psychological first aid (PFA) for traumatic boat landings;

Purpose of the post

Ensure completion of all activities related to medical data collection and data management into the mission. Supervise, organise and plan the activity of Data collection.

Perform samples collection according to MSF protocols, security and hygiene measures in order to obtain valid data for the research project

Main objectives

- Supervise, organise and insure the activity of samples and Data collection to have a reliable and solid database for the study.
- Ensure collation and entry of all data identified by project managers for collection (e.g. morbidity, mortality, surveillance of diseases of epidemics, nutrition, psychological and women's health, etc) into the appropriate data management system while ensuring quality of data
- Do quality control on regular basis.
- Know and ensure proper use of software used for recording (i.e. Fuchia, Epi Info, etc.).
- Ensure accuracy of the medical data entered into the mission's database on a regular basis, according to MSF protocols and carry out regular back-ups.
- Provide regular statistical reports for the medical team as well as informing the superior of any missing information, major changes or big differences in data.

Context Specific Accountabilities

- Perform samples collections and ensure the study data collection is done according to standards and MSF procedures and protocols.
- Ensure proper reporting and registration of the sample results in order to keep a written track of activity and give information to the relevant persons, ensuring confidentiality.
- Take care, manage and organize efficiently the laboratory material/equipment:
- Apply hygiene and safety protocols.

- Ensuring proper sample waste disposal according to MSF protocols and highest safety standards.
- Keep organized the data collection system of laboratory results and all information generated from the analysis done.
- Provide a weekly activity report to the line manager.
- Report all relevant information linked to the activity to the line manager
- Insure patients in need of treatment are referred to MoH service.
- Carry and supervise administrative procedures and documents (fill in patient's files, forms, consumptions, statistics, registers, health files, etc)

Requirements:

Education

Essential recognized nurse/laboratory technician degree/diploma
Essential proven computer literacy, in data entry or in statistics.

Experience

- Previous working experience with MSF is mandatory
- Desirable previous experience in researche and/or data collection
- Desirable 2 years of previous experience (and at least one previous experience in NGO)

Competencies

- Results and quality orientation
- Teamwork and cooperation
- Behavioural flexibility
- Commitment to MSF principles
- Stress Management

Languages

Italian and English essential

Conditions

- 3 months fixed-term contract
- Salary according to MSF-OCB Field salary scale.
- Closing date: **27th March**
- Expected starting date: **ASAP**
- Place of work: Trapani
- Project: Mental Health Asylum Seekers
- Only internal applicants will be taken into consideration

How to apply?

Application (CV and cover letter in english) to be sent to

msfocb-rome-office@brussels.msf.org

Please note that only short-listed candidates will be contacted.