

LOG MANAGER – SAR PROJECT

Position:	Logistics Manager
Job family:	Logistics
Country:	Italy
Area:	Catania
Closing application:	30/06/2017
Start of the contract:	ASAP
End of the contract:	30/09/2017
Type of contract:	Fixed term work contract (CCNL ANPAS)
Level:	9
Reports to (Hierarchical):	Deputy HOM
Reports to (Functional):	Logistics Coordinator

Médecins Sans Frontières (MSF) has started its activities in Italy in 1999 when realized that the same persons cured and assisted in countries at thousands of kilometers of distance were the same encountered in precarious conditions and needs once in Italy. The activities developed during these last years have aimed to give medical and psychological assistance to migrant people, even undocumented, present in Italy.

At the beginning of 2017, MSF is running a project of assistance for the Victims of Torture in Rome, a mental health program in Trapani, a post-hospitalization activities in Catania and a project in Como and Ventimiglia called Migrant on the move.

Given the unprecedented number of people dying in their attempt to reach Italy coast and the lack of Search and Rescue assets, MSF took the decision, in April 2015, to conduct Search and Rescue Operations in the Central Mediterranean Sea. MSF has been carrying out SAR operation with three vessels, prepositioned in international waters north of Libya and actively searching for boats in distress. On 2017, due to the increasing of arrivals, MSF has decided to resume SAR operations. This year Msf B will operate with a new Boat – VOS Prudence. To support the project a sub coordination is based in Sicily.

Main Purpose

In liaison with the deck manager supervise all the needed logistic support ON shore for the Prudence: Maintenance of the RHIB, waste management and sanitation activities, technical focal point for VROON company.
Manage the OFF shore logistic needs and the base logistician position.

Accountabilities

- Assisting the Project Coordinator or Logistics Coordinator in the definition and follow-up of logistics activities in the project or capital, in conjunction with other medical project managers in order to identify and give a response to the needs of the targeted population
- Ensuring and monitoring the implementation of logistics/technical activities in the project / capital including the following:

Logistics: (construction, transport of goods and staff, communications, water and sanitation, vehicles and engines, equipment/installation and infrastructures, communications,



installation and maintenance of functional office space(s) and lodging facilities for international staff in adequate living conditions)

WHS: implementation of water, health and sanitation activities

- Implementing all administrative related activities linked to logistics (orders, insurances, vehicle contracts, etc.).
- Participating in the planning and implementation, together with the Logistics Coordinator, the Project Coordinator and the HR Coordinator, the HR associated processes (recruitment, training, briefing/debriefing, evaluation, detection of potential, development and communication) of the logistics staff in the project / capital in order to ensure both the sizing and the amount of knowledge required to correctly perform all logistics activities.
- Ensuring technical reference for all logistics/technical issues in the project and providing coaching to logistics staff under his/her responsibility. Ensuring all staff in the Project is properly briefed about use of communication tools (handsets, HF/VHF, etc.).
- Defining and monitoring technical aspects of the project risk reduction policy, transport, communication, protection, identification and preparation of the technical aspects of the project security policy and guidelines, evacuation plan and contingency plan, performing day-to-day monitoring of the application of security rules and reporting to the Project Coordinator any problem that may arise. For this purpose, the Project Logistics Manager will have to create an appropriate environment to facilitate security exchange of information.
- Participating in monthly reports according to guidelines

Accountabilities

- Directly responsible for all aspects of onshore technical support for RHIBs, identifying suppliers, maintenance and liaison with Deck Manager.
- Directly responsible for all aspects of onshore Waste Management through liaison with Deck Manager and Shipping Agent.
- Directly responsible for all aspects of onshore Sanitation activities prior to docking of vessel through liaison with Deck Manager and Shipping Agent.
- Directly responsible for all coordination of IT in direct liaison with Brussels.
- Directly responsible for all coordination with Deck Manager for Radio and other Communication equipment and technical solution finding.
- Directly responsible for technical solution finding in liaison with Deck Manager for example related to improving Awnings, Shadow Net, Deck and improving cargo capacity.
- In collaboration with the Deck Manager coordinate the maintenance of BioMed equipment
- Directly reports to SAR Coordinator in regard to technical support activities and advises through weekly meetings of any changes and coordinates in regard to communication with Genoa.
- Directly responsible for communication of technical and logistical constraints and solutions with Vroon in Genoa.



- he/she will regularly participate in rotations on the ship in order to release pressure from other log-colleagues

Requirements

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| Education | <ul style="list-style-type: none">• Essential secondary education and technical diploma or technical university degree, preferably as an engineer |
| Experience | <ul style="list-style-type: none">• Essential at least two years of working experience in logistics related activities. Desirable previous experience with MSF or other NGOs, and working experience in developing countries |
| Languages | <ul style="list-style-type: none">• English is compulsory and Italian is highly required but not essential |
| Knowledge | <ul style="list-style-type: none">• Computer literacy |
| Behaviour | <ul style="list-style-type: none">• People Management and Development• Commitment to MSF Principles• Behavioural Flexibility• Results and Quality Orientation |