

ADVOCACY MANAGER

Position: ADVOCACY MANAGER
Job family: Operations

Country: Italy / Roma
Project: Coordination
Place of work: Several travels and displacements

Closing application: **28/07/2017** - MSF reserves the possibility to close earlier the position in case the adequate candidate would be earlier identified

Start of the contract: beginning of september 2017
Duration of the contract: 1 year
Type of contract: Fixed term work contract (CCNL ANPAS)
Hierarchical referent: HEAD OF MISSION
Functional referent: HQ REFLECTION UNIT

Since 1999, MSF opened a mission in Italy, attached to the Brussels Operational Center, to intervene in the migration context in the country: since then, the organization has carried out projects for seasonal workers in Southern regions; activities of medical screening and first assistance at disembarkations, in Lampedusa and then in the main sicilian ports; mobile clinics in order to provide basic medical support to undocumented migrants; mental healthcare within reception centers for asylum seekers and at the borders with France and Switzerland.

In addition, since 2016 the Mission directly manages the main search and rescue operation that MSF has started in the Central Mediterranean, aimed at reducing the loss of lives at sea.

Since March 2017, Mission Italy is operating the Prudence vessel, which took over the Bourbon Argos' activities.

Moreover, because of the increasing instability in Libya, and of the implementation of EU border closure policies, Italy has experienced an increase in the influx of migrants trying to reach Europe.

MAIN POURPOSE

The Advocacy Manager is responsible for all advocacy activities in the Mission in line with MSF policies and values, following the Operational line and linked with the HQ Reflection Unit. The Advocacy Manager is a member of the mission CMT and acts as a sparring-partner for all operational and medical teams.

Accountabilities:

CORE TASKS

- Defining, implementing and coordinating all MSF advocacy activities, including responsibility for drafting advocacy strategies addressing medical-humanitarian priorities in relation to mission needs - ensure that advocacy components are included in project and mission operational strategies as member of the Country Management Team (CMT)
- Supervise the quality of field-level data collection (under MSF ethical guidelines) for operational and advocacy purpose.
- Monitor and compile regular updates on humanitarian aid system dynamics (NGO/Donor planning, Red Cross movement activities and positioning) to increase the leverage capacity and the national impact of



MSF lobbying in line with operational plans, regular activities and medical-humanitarian advocacy objectives.

- Draft ad hoc lobbying points and internal/external reports in relation to main medical-humanitarian concerns while strengthening the integration of humanitarian affairs (analysis, critical reflection, contextual understanding) and operational communications.
- Advises CMT and Head of Mission/Medical Coordinators on perception related to positioning and operational strategy with a particular view on increasing local/national visibility and ensuring good acceptance for MSF projects/presence.
- Drafts regular situation reports for mission/HQ as well as reports for external use in line with mission advocacy strategy.
- Plans and supervise, in close coordination with the Coordinator/HR department, the associated processes (recruitment, training, performance management, development and internal communication), of the staff to ensure both the sizing and amount of necessary knowledge
- If relevant manages, supervises and develops staff under his/ her direct responsibility / data collection - Analysis
- Design and support the implementation of data collection systems with regards to the mission context (focus on national level with potential regional/global repercussions, and local developments in project locations), and medical-humanitarian issues, in order to provide reliable information for operational and strategic decision-making.
- Provide data and discourse analysis in support of the Head of Mission to inform MSF positioning in-country (project-level and at national level), particularly in terms of political / operational environment (regulation frameworks, donor/aid agreements, trade and economic developments).
- Propose improvements in the methodologies and tools used, and provide trainings to field teams as required
- Undertake actor mapping and stakeholders' analysis on behalf of projects and mission, while providing guidance / support to PCs for the management of relations with local authorities, and strategic advice to Head of Mission / Medical Co for national-level organizational positioning REPRESENTATION - COMMUNICATION
- Support networking needs by leading or participating representation duties in non-project locations (on delegation from the Head of Mission), including with domestic civil society, professional groups (doctors'/nurses' associations), and local academics/universities.
- Define, draft and review advocacy messages and targeting (including communications and dissemination strategies) to raise awareness of medical-humanitarian issues across MSF projects and at national level (transversal thematic).
- Link with other MSF sections in-country to develop inter-OC advocacy and/or communications initiatives
- On request/project basis, interact with the international MSF advocacy network (reflection centres, HART, ACCESS) to provide updated contextualized medical-humanitarian content (country-level information)
- Lead discussions, trainings, briefings, etc. on the country's medical-humanitarian context, MSF principles, international humanitarian law, medical ethics, and advocacy activities/strategies to raise awareness of MSF national and expatriate staff on these topics.
- Provide recommendations and be a propositional voice for opportunistic communications (unplanned) from operations/medical activities' analysis. ON REQUEST
- Undertake field assessments (in relation to data gathering/context analysis or exploratory missions) and other work-related traveling as required.
- Draft Terms of Reference, supervise, and evaluate other expatriate humanitarian affairs staff deployed to the mission (Advocacy / Humanitarian Affairs Officers). |



Requirements:

Education/training

- Academic background to Masters' level (anthropology/social/political sciences, law, gender studies, protection) with first-rate writing skills and excellent research / analytical skills
- Campaigning organizational experience an asset

Experience

- Field humanitarian experience in similar contexts (conflict, disasters, resource-poor environments) – MSF or other humanitarian NGOs advocacy experience required
- Good understanding of current humanitarian debates and of the dilemma/compromise nature of modern humanitarian interventions

Languages

Mission language mandatory. Local languages desirable

Knowledge

- Essential computer literacy (database design/analysis, MS package, and internet-based research)