



MSF is seeking a:

Supply Chain Coordinator MSF OCB – Pakistan

Context:

MEDECINS SANS FRONTIERES is an independent, international, humanitarian, medical Organisation with a presence in 60 countries to date. MSF provides medical assistance to populations who are victims of armed conflict but also epidemics and pandemics or natural catastrophes, who are lacking care, based on their needs, without discrimination according to religion, philosophy or politics. MSF is looking for a :

Project Context

Access to healthcare remains a challenge in Pakistan, especially for people in isolated rural communities, urban slums and areas affected by conflict.

Healthcare for women and children is a serious concern: women in rural areas die from preventable complications during pregnancy and delivery, and neonatal care is unavailable in many areas: according to the Pakistan Demographic and Health Survey, one in every 11 children dies before the age of five. MSF continues to support health authorities in responding to urgent needs.

Some Key figures of MSF in Pakistan can be found [here](#)

Main objectives

The Supply Chain Coordinator is responsible of defining and guaranteeing the implementation of an effective and efficient mission supply chain and defining standards and strategies according to MSF protocols, standards and policies in order to enable the development of the mission and optimize the impact of the medical projects

A brief video about the Supply Chain Management evolution in MSF Belgium can be found in the next [video](#)

Specific objectives of the post

- Development of appropriate supply chain SOPs and guidelines and implementation in mission.
- Assess and create a wholesome procurement strategy based on the constraints faced in the mission in regards to importation, local market opportunities, internal strengths and weaknesses.
- Ensure a good implementation and evaluation phase of stock integration in Lower Dir project.
- Ensure the mission's importation procedures are aligned with updated directives from the Drug Regulatory Authority, Federal Bureau of Revenue and Economic Affairs Division

Accountabilities

- Participating actively in the definition and monitoring of annual project planning and budgets and the Emergency Preparation Plan, defining strategy in terms of supply.(for OCB, this notion corresponds to the budget user concept)
- Defining and revising the supply strategy of the mission together with the coordination team according to the mission's context and the operational needs, in line with MSF's protocols, policies and guidelines
- Defining, ensuring and monitoring the efficient implementation of the overall supply procedures and the use of tools to support the different supply activities, proposing adjustments when needed
- Ensuring the stability of supply activities within regular and emergency intervention of the concerned projects
- Defining and evaluating the HR set-up related to supply (team sizes, JD, organigrams, division of tasks and responsibilities), managing the different supply teams in the mission (Coordination + Project) and participating in the selection, the follow-up (training-coaching) and evaluation of the staff under his supervision
- Offering a permanent technical support to the supply teams as well as to all other departments in the mission (Fin, Med, ...)
- Managing field visits on regular basis to offer a permanent support to the direct and indirect supply stakeholders
- Validating the use of the supply related third parties (suppliers, transport companies, freight forwarders, etc.) proposed by the procurement officers, transport manager, etc. together with the technical referents when needed

Requirements

- | | |
|---------------------|--|
| Education | <ul style="list-style-type: none">• Post graduate in Transport Economics, Supply Chain, Logistics, Engineering, Business Management or other related field |
| Experience | <ul style="list-style-type: none">• 2 years minimum as a coordinator/manager, managing a supply chain team of more than 5 persons based in different locations• Experience as a Supply supervisor in an INGO will have a high added value |
| Competencies | <ul style="list-style-type: none">• Leadership• People Management and development• Service Oriented• Strategic Vision• Strong Analytical Skills |
| Languages | <ul style="list-style-type: none">• English |

Expected starting date + contract duration

Immediately, 12 months with renewal option

How to apply

Candidates must submit their application to this email address, with a cover letter and an updated CV and eventually the references of the last employer:

job.pakistansupplyco@rome.msf.org

The deadline for receiving applications is 25 October, 2017

Please note that only shortlisted candidates will be contacted and the submitted documents will not be returned to the candidates.